

## Useful Links for s151 Officers

### **Business Case Resources — [townsfund.org.uk](https://townsfund.org.uk)**

Building the case for projects is important to demonstrating rationale, value for money and deliverability. To help Towns progress their Towns Fund project business cases, this resource provides key resources specific to each of the cases in the Five Case Model.

### **FAQs — [townsfund.org.uk](https://townsfund.org.uk)**

This resource provides answers to Frequently Asked Questions from Towns. The questions have been divided into topics, including relevant topics to s151 Officers role, including Business Case Development, Assurance and Document Management, Project Costs and clarity on the 5% Capital Funding Pre-payment.

### **What can town deal boards learn from one another — [townsfund.org.uk](https://townsfund.org.uk)**

This resource is a blog produced by Kate Willard and provides a summary of the transition Town Deal Boards are facing, moving from developing a strategy and vision towards project development and delivery. This blog refers to 'Assurance Frameworks' as a key characteristic that have helped Boards in this transition, which includes early engagement with the s151 Officer and accountable body.

### **MHCLG Monitoring & Evaluation — [townsfund.org.uk](https://townsfund.org.uk)**

This link takes you to further resources relating to Monitoring and Evaluation, including DLUHC resources such as guidance on strategy, reporting, indicators and templates; and expert resources including blogs and other guidance which can help guide s151 Officers through the Towns Fund Monitoring and Evaluation reporting process.

## **Preparing your Board for Stage 2 — [townsfund.org.uk](https://townsfund.org.uk)**

This blog is aimed at Programme Leads who may have little experience of managing externally accountable Boards and provides considerations to help focus the Board for Stage 2 of the programme. This can be useful for s151 Officers to understand how to adapt to and work with the Town Deal Board on the submitting Business Cases.

## **Towns Fund prospectus - GOV.UK ([www.gov.uk](https://www.gov.uk))**

The Towns Fund Prospectus explains how towns can prepare for a Town Deal and provides guidance on the overall programme. This can be useful for s151 Officers by providing more detail on the funding elements of the programme and the investment priorities of the programme more broadly.

## **Further Guidance – [townsfund.org.uk](https://townsfund.org.uk)**

This resource provides further guidance on the Towns Fund programme, including detail on Stage 2 of the programme such as Business Case Assurance and producing the Town Deal Summary documents – relevant to the s151 Officers role. It also includes guidance on funding release and implementation and the Monitoring and Evaluation process.

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